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Registered Company Number: 10390311 (England & Wales)

Registered Charity Number: 1170305

Dawn Christadelphian Publications

Trustees Annual Report and Financial Statements

**For the period from 22nd September 2016 (the date of incorporation)
to 31 December 2017**

Dawn Christadelphian Publications

Trustees Annual Report and Financial Statements

For the period ended 31 December 2017

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Dawn Christadelphian Publications

Administrative Information

Registered Company number	10390311 (England & Wales)
Registered Charity number	1170305
Trustees	C P Dryland (Treasurer) C M Holdich (Secretary) S J Irving (Chairman) J J Mitchell (appointed 8 September 2017) A A Pickett (resigned 20 March 2017) P J Southgate
Company Secretary	P Algar (appointed 22 March 2017)
Independent Examiner	P Verzhbitskaya Chartered Accountant 33 Hitchin Lane Clifton Shefford, Beds SG17 5RS
Registered Office	5 Station Road Carlton Nottingham NG4 3AT
Publishing Office	5 Station Road Carlton Nottingham NG4 3AT
Bankers	TSB Bank plc P O Box 1000 BX4 7SB

Dawn Christadelphian Publications

Trustees Annual Report for the period ended 31 December 2017

The trustees who are also directors of the Charity for the purposes of the Companies Act 2006, present their report and financial statements for the period ended 31 December 2017.

Structure, governance and management

The Charity was incorporated on 22 September 2016 as a private company limited by guarantee under the Companies Act 2006 and registered as a Charity on 22 November 2016. The Charity's governing document is its Memorandum and Articles of Association.

Following approval by the Charity Commission, by deed of transfer dated 30 December 2016, the Charity was gifted the assets and took over the liabilities and undertaking of The Dawn Book Supply, an unincorporated charity. The Charity commenced its publishing activities on 1 January 2017.

Objectives and activities for the public benefit

The objectives and aims of the Charity are:

- the advancement of the Christian religion through the publishing of books, booklets and other religious materials.
- publication of "The Dawn" magazine on behalf of the Dawn Christadelphian fellowship.
- co-ordination of other activities on behalf of the Dawn Christadelphian fellowship including the provision of financial assistance.

The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit. In carrying out their activities they are satisfied that the Charity confers a public benefit. The activities focus on the promotion of true Christianity world-wide. The beneficiaries are members of the Dawn Christadelphian fellowship together with Bible students and Sunday School children who wish to study the Bible and learn the true Christian gospel.

In furtherance of our aims for the public benefit we carried out the following activities:

We continued to publish monthly "The Dawn" magazine on behalf of the fellowship.

One new book was published during the year entitled "Zechariah's Night Visions" together with a re-print of the popular book "Fruit of the Spirit". In addition to these new publications, we sold new and used Bibles, books, booklets and leaflets from our extensive stock list.

Grants were made for the benefit of members of the Dawn Christadelphian fellowship, their families and Bible students in the developing world.

The trustees are all unpaid volunteers. "The Dawn" magazine is published with the assistance of unpaid volunteers. The publishing office is managed by a paid part-time operations manager, assisted by unpaid volunteers with the work of despatching orders and other administrative duties. The trustees held four trustees meetings during 2017 via "SKYPE".

Dawn Christadelphian Publications

Trustees Annual Report for the period ended 31 December 2017 (continued)

Achievements and performance

a) Publications

Sales of new and second-hand publications were in line with expectations. Circulation of "The Dawn" magazine was marginally lower than the previous year at 910 copies per month. Subscriptions to the electronic version of the magazine were a little higher than the previous year at 114 copies per month.

b) Dawn Support Fund

Two applications were received during the year and grants were made for a young people's Bible camp in Zambia and famine relief for members and their families in Malawi and Mozambique. In addition, a quantity of books and booklets were shipped to Africa on behalf of overseas preaching committees, and the costs including shipping were borne by the fund.

Financial Review

a) Restricted fund - Dawn Magazine

The monthly magazine is available to subscribers and circulated free of charge to members in the developing world. The cost of free issues absorbed by the fund was £6,073 during the period. The deficit on production before allowing for donations and interest was £6,459. Liquid funds amounted to £12,771, which included subscriptions received in advance for 2018 of £7,873. Reserves amounted to £3,434 at 31 December 2017.

b) Restricted fund - Dawn Support fund

As noted above, this fund is available to make grants for the benefit of members of the Dawn Christadelphian fellowship their families and Bible students together with a wide range of fellowship activities in accordance with the wishes of the donor. Grants totalling £8,675 were made during 2017 (see note 4 on page 10). After allowing for donations £2,767 and interest receivable £2,659 the fund balance at the end of the period was £336,208 which was all held in short-term bank deposits.

c) Unrestricted fund - general publications

Sales of publications amounted to £9,762 for the period. After deducting the cost of sales, the costs of running the publishing office and professional fees, there was a net deficit of £13,839. Professional fees included legal costs of £5,466 associated with the formation of the Company and the transfer agreement with The Dawn Book Supply. Donations and interest receivable of £46,636 included a legacy of £40,000. Reserves at the end of the period were £168,549 including property and equipment at book value £91,315, stock of publications £29,517 and other current assets less liabilities of £47,717. Current assets include £40,000 in respect of the legacy which was received in January 2018.

The Dawn Book Supply

Trustees Annual Report

For the period ended 31 December 2017 (continued)

Future developments

The trustees objectives for 2018 are:

- to reduce the operating deficit on publications.
- to increase sales and reduce stock levels by improving sales and marketing techniques.
- to formulate a reserves policy for the General Publications and Dawn Magazine funds.
- to prepare a safeguarding policy.
- to prepare a fraud awareness and data protection policy.
- to seek additional funding for the " Dawn Magazine".
- to develop the web site and extend the list of publications in electronic format.
- to find additional members and trustees.
- to monitor progress against stated objectives and financial budgets.
- to identify the major risks applicable to the Charity and prepare a risk management policy.

Approved by the trustees onand signed on their behalf by:

Chairman
S J Irving

Treasurer
C P Dryland

Independent Examiner's Report to the Trustees of Dawn Christadelphian Publications in respect of the period ended 31 December 2017

I report on the accounts of the Charity for the period ended 31 December 2017, as set out on pages 6 to 12.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to the matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements:
- to keep accounting records in accordance with sections 386 and 387 of the Companies Act 2006 and
 - to prepare accounts which accord with the accounting records, comply with the requirements of sections 394 and 395 of the Companies Act 2006 and the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 effective 1 January 2015)
- have not been met ; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Philippa Verzhbitskaya
Chartered Accountant
35 Hitchin Lane, Clifton
Shefford
Bedfordshire
SG17 5RS

Date:

Dawn Christadelphian Publications

Statement of Financial Activities

For the period ended 31 December 2017

	Notes	Restricted Funds 2017 £	Unrestricted Funds 2017 £	Total Funds 2017 £
Income from:				
Donations and legacies	3	9,313	45,424	54,737
Investment income - interest on short-term deposits		2,698	1,212	3,910
Charitable activities				
Sales of publications			12,328	12,328
Magazine subscriptions		12,812		12,812
Total		24,823	58,964	83,787
Expenditure on:				
Charitable activities				
Cost of sales - publications and magazines		17,842	5,952	23,794
Property expenses			2,206	2,206
Management fees			10,984	10,984
Administrative and other expenses			1,202	1,202
Grants	4	8,675		8,675
Professional fees	5		5,766	5,766
Depreciation	6		1,486	1,486
Re-allocation of costs		1,429	(1,429)	-
Total		27,946	26,167	54,113
Net movement in funds	8	(3,123)	32,797	29,674
Total funds brought forward	8	342,585	135,752	478,337
Total funds carried forward	8	339,462	168,549	508,011

Continuing Operations

All income and expenditure has arisen from continuing activities

The notes on pages 9 to 12 form part of these financial statements

Dawn Christadelphian Publications

Balance Sheet as at 31 December 2017

	Notes	Restricted Funds 2017 £	Unrestricted Fund 2017 £	Total Funds 2017 £
Fixed Assets				
Tangible assets	6	-	91,315	91,315
Current Assets				
Stocks			29,517	29,517
Trade debtors			884	884
Prepayments and accrued income		1,046	41,131	42,177
Income tax recoverable			-	-
Short-term deposits		347,712	-	347,712
Bank balances and cash		56	7,465	7,521
		<u>348,814</u>	<u>78,997</u>	<u>427,811</u>
Creditors falling due within one year				
Trade creditors		1,479	373	1,852
Deferred income	7	7,873		7,873
Accrued expenses		-	1,390	1,390
		<u>9,352</u>	<u>1,763</u>	<u>11,115</u>
Net Current Assets		<u>339,462</u>	<u>77,234</u>	<u>416,696</u>
Net Assets		<u>339,462</u>	<u>168,549</u>	<u>508,011</u>
Funds				
Restricted funds	8	339,462	-	339,462
Unrestricted funds	8	-	168,549	168,549
Total Funds		<u>339,462</u>	<u>168,549</u>	<u>508,011</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the period ended 31 December 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the period ended 31 December 2017 in accordance with section 476 of the Companies Act 2006.

Dawn Christadelphian Publications

Balance Sheet as at 31 December 2017 (continued)

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with section 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the trustees on..... and signed on its behalf by:

Chairman.....
S J Irving

Treasurer.....
C P Dryland

The notes on pages 9 to 11 form part of these financial statements

**Notes to the Financial Statements
for the period ended 31 December 2017**

1) Basis of Preparation of Accounts and Going Concern

- 1.1** The accounts (financial statements) have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities for preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and FRS 102 issued on 16 July 2014 together with Update Bulletin 1 issued on 2 February 2016 and the Charities Act 2011. The accounts have been prepared under the historic cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.
- 1.2** In preparing these financial statements, the Charity has taken advantage of the disclosure exemption from the requirement to provide a cash flow statement under FRS 102.
- 1.3** The Charity constitutes a public benefit entity as defined by FRS 102
- 1.4** The Charity holds sufficient funds to secure its future for the next year, and there are no material uncertainties about its ability to continue as a going concern.

2) Accounting Policies

2.1 Income

Donations and similar incoming resources are included in the Statement of Financial Activities when received. Legacies are included in income when the Charity becomes legally entitled to the funds and there is a reasonable degree of certainty as to the amount. Claims for refund of tax on Gift Aid donations are included in the same period as the donations to which they relate.

Income from the sale of books and other publications is recognised by the issue of an invoice on despatch. Donated books are recognised in the accounts when sold.

Magazine subscriptions are due on 1st January and payable by subscribers in advance. Amounts received are treated as deferred income until the commencement of the period to which they relate.

Interest receivable on deposits is apportioned between restricted and unrestricted funds on the basis of the average of fund balances at the beginning and end of the year.

2.2 Expenditure

Expenditure is recognised on an accruals basis as soon as there is a legal or constructive obligation committing the Charity to make a payment, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

2.3 Allocation and apportionment of costs

The costs of bought in publications together with the printing and despatch of own publications are allocated between the publications fund and the Dawn magazine fund. The overhead costs of running the publishing office and store are apportioned between the publications fund and the Dawn magazine fund on the basis of time spent on each activity. The value of voluntary help received is not included in the accounts but is described in the Trustees Annual Report.

2.4 Tangible fixed assets

Expenditure on equipment is capitalised if its estimated life is more than one year and the cost is more than £100. Assets are valued at cost or if donated to the Charity, at their estimated value when received.

Dawn Christadelphian Publications
Notes to the Financial Statements
for the period ended 31 December 2017 (continued)

2.4 Tangible Fixed Assets (continued)

Depreciation is provided on a basis to write off each asset over its estimated future life as follows:

Freehold Buildings	2% per annum on cost
Office furniture and equipment	20% per annum on cost
No depreciation is charged on Freehold land.	

2.5 Stocks

Stocks of publications for re-sale are valued at the lower of cost or net realisable value.

2.6 Debtors

Trade debtors are recognised in the accounts at the invoiced amount due less any discounts.
 Prepayments are valued at the amount prepaid at the end of the financial period.

2.7 Creditors and provisions

These are recognised in the accounts where the Charity has a present obligation resulting from an event that will probably result in the transfer of funds to a third party and the amount due can be measured or estimated reliably.

2.8 Taxation

The Charity is exempt from Corporation Tax on its charitable activities.

2.9 Fund accounting

Restricted funds can only be used for the stated restricted purpose within the objects of the Charity. Restrictions arise when specified by the donor. See note 8 for a further explanation of the nature and purpose of each fund. Unrestricted funds can be used in accordance with the Charity's objectives at the discretion of the trustees.

3) Donations and Legacies

	2017
	£
Donations	40,000
Legacies	14,737
	<u>54,737</u>

4) Grants

The following grants were made to support overseas Dawn fellowship activities from the Dawn Support fund during the period . There were no associated support costs.

	2017
	£
Cost of books/booklets shipped to Africa	675
Young people's camp in Zambia	5,000
Famine relief in Malawi and Mozambique	3,000
	<u>8,675</u>

5) Professional fees

	2017
	£
Legal fees re company formation and acquisition of the Dawn Book Supply	5,466
Independent Examination	300
	<u>5,766</u>

Dawn Christadelphian Publications

Notes to the Financial Statements for the period ended 31 December 2017 (continued)

6)	Tangible fixed assets	Freehold Property	Furniture & Equipment	Total
	Cost	£	£	£
	Transferred from the Dawn Book Supply	92,543	258	92,801
	At 31 December 2017	98,425	258	92,801
	Depreciation			
	Charge for the year	1,384	102	1,486
	At 31 December 2017	1,384	102	1,486
	Net Book Value			
	At 31 December 2017	91,159	156	91,315

The cost of freehold property includes an amount of £29,250 which represents the value of undepreciated land.

7)	Deferred income	2017 £
	Dawn magazines subscriptions received in advance:	
	Deferred income at 1 January 2017	(5,663)
	Received during period	(10,628)
	Released during the year	8,409
	Deferred income at 31 December 2017	(7,873)

8)	Movement in funds	Transfer from DBS	Movement in Funds	At 31 Dec. 2017
		£	£	£
	Restricted Funds			
	Dawn magazine fund	3,308	126	3,434
	Dawn support fund	339,277	(3,249)	336,028
	Sub-total	342,585	(3,123)	339,462
	Unrestricted funds			
	Publications fund	135,752	32,797	168,549
	Total funds	478,337	29,674	508,011

Dawn Christadelphian Publications

Notes to the Financial Statements for the period ended 31 December 2017 (continued)

8) **Movement in funds (continued)**

The net movement in funds can be analysed as follows:

	Incoming Resources	Resources Expended	Movement in funds
	£	£	£
Restricted funds			
Dawn magazine fund	19,397	19,271	126
Dawn Support fund	<u>5,426</u>	<u>8,675</u>	<u>(3,249)</u>
	24,823	27,946	(3,123)
Unrestricted funds			
Publications fund	58,964	26,167	32,797
Total funds	<u>83,787</u>	<u>54,113</u>	<u>29,674</u>

Dawn Magazine fund

This represents subscriptions and donations received for publishing the Dawn magazine after deducting the costs of production and distribution of the magazine.

Publications fund

This is for the day to day publishing activities of the Charity including the costs of managing the publishing office and book store at Nottingham.

Dawn support fund

This represents a legacy received from a deceased member's estate. Under the terms of the Will it must be used to support Dawn fellowship activities world-wide including the welfare of members, preaching and publishing.

9) **Trustees and employees**

No trustees have been paid remuneration or received any other benefits and no trustees expenses have been incurred. The Charity had no paid employees during the period.

10) **Related party transaction**

The Charity's web site is maintained by a company which is controlled by a trustee and members of his family. Their services were provided at a cost of £300 for the year. There were no outstanding amounts at 31 December 2017.

11) **Ultimate Controlling Party**

the Charity is controlled by its board of trustees.